



COSTI EMPLOYMENT SERVICES

ONLINE EMPLOYMENT WEBINARS | JANUARY 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
EXPLORE OTHER EMPLOYMENT RELATED PRE-RECORDED WEBINARS AVAILABLE 24/7 FOR YOUR CONVENIENCE. TO ACCESS OUR FULL LIST AND VIEW DESCRIPTIONS SEE SECOND PAGE, WHERE YOU CAN ALSO FIND THE LINK TO JOIN.				1 HAPPY NEW YEAR
4	5 WRITING A STRATEGIC RÉSUMÉ 10:00 am—12:00 pm TO REGISTER CLICK HERE TRIEC MENTORING PARTNERSHIP INFORMATION SESSION 12:00 pm—1:00 pm TO REGISTER CLICK HERE	6 COSTI EMPLOYMENT SERVICES INFORMATION SESSION 1:00 pm—2:30 pm TO REGISTER CLICK HERE	7 ACE YOUR VIRTUAL INTERVIEW 10:00 am—12:00 pm TO REGISTER CLICK HERE	8 MOCK VIRTUAL INTERVIEW By appointment TO REGISTER CLICK HERE
11 COSTI ONLINE SERVICES COURSES THE BASICS OF WRITING A RÉSUMÉ (1 WEEK) EMPLOYMENT STRATEGIES FOR OFFICE ADMINISTRATION PROFESSIONALS (3 WEEKS) STARTING YOUR OWN BUSINESS (2 WEEKS)	12 WRITING A STRATEGIC RÉSUMÉ 10:00 am—12:00 pm TO REGISTER CLICK HERE TRIEC MENTORING PARTNERSHIP INFORMATION SESSION 12:00 pm—1:00 pm TO REGISTER CLICK HERE YOUTH EMPLOYMENT PATHWAY INFORMATION SESSION 2:00 pm—3:00 pm TO REGISTER CLICK HERE	13 SECOND CAREER STRATEGY INFORMATION SESSION 2:00 pm—4:00 pm TO REGISTER CLICK HERE YOUTH JOB CONNECTION INFORMATION SESSION TO REGISTER CALL 647.827.1425	14 ACE YOUR VIRTUAL INTERVIEW 10:00 am—12:00 pm TO REGISTER CLICK HERE HOME DEPOT VIRTUAL JOB FAIR 2:00 pm—4:00 pm TO REGISTER CLICK HERE	15 MOCK VIRTUAL INTERVIEW By appointment TO REGISTER CLICK HERE
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25	26 WRITING A STRATEGIC RÉSUMÉ 10:00 am—12:00 pm TO REGISTER CLICK HERE TRIEC MENTORING PARTNERSHIP INFORMATION SESSION 12:00 pm—1:00 pm TO REGISTER CLICK HERE	27 WHAT'S NEW AT MISSISSAUGA LIBRARY 10:00 AM – 11:00 AM TO REGISTER CLICK HERE SECOND CAREER STRATEGY INFORMATION SESSION 2:00 pm—4:00 pm TO REGISTER CLICK HERE	28 ACE YOUR VIRTUAL INTERVIEW 10:00 am—12:00 pm TO REGISTER CLICK HERE	29

January Workshop/Event Descriptions

COSTI Employment Services is offering all employment workshops online in the form of webinars and virtual meetings. To register for any of our webinars, click on the links ([HERE + Ctrl](#)) or contact us at 647.827.1425.

To access the Online Services workshops go to [COSTI ONLINE SERVICES](#) and create an account. You will then be directed to the courses.

ACE YOUR VIRTUAL INTERVIEW: The Interview is key to getting a job. During these challenging times, how we interview has changed. Discover how to handle challenging interview questions with confidence; learn how to collect, compile and present information that showcases your skills and experience; find out the common mistakes that happen in interviews and how to avoid them.

January 7, 14, 21 & 28

COSTI EMPLOYMENT SERVICES INFORMATION SESSION: Learn about our services and how we can help you with job search to market yourself during this challenging time. Learn about programs we offer that can help you to prepare for employment.

January 6

CUSTOMER SERVICE PREPARATION (3 WEEKS): In this course you will learn the skills necessary to work on a daily basis in all jobs where you work with customers in person and over the phone. Certificate of completion. **January 18**

EMPLOYMENT STRATEGIES FOR OFFICE ADMINISTRATION (3 WEEKS): Sector- Specific Terminology, Workplace Communication and Culture Skills for Internationally Trained Professionals and individuals interested in working in the field of Office Administration.

January 11

MOCK VIRTUAL INTERVIEW: During these challenging times, how we interview has changed. Take our Ace Your Interview webinar and then sign up to practice your interview skills using Zoom, one of the many online platforms. **January 8, 15 & 22**

PLANNING FOR A SUCCESSFUL CAREER: Participate in a webinar that will help you make informed decisions about your career path. Find out where you are now and where you want to be. **January 20**

SECOND CAREER STRATEGY INFORMATION SESSION: The Second Career Strategy Information Session will help recently laid-off, unemployed workers make the transition to a new career in a high-skilled occupation that is in demand. Second Career Strategy provides financial assistance based on individual need to assist people with some of the costs associated with long-term training plans, including the cost of tuition and books. **January 13 & 27**

STARTING YOUR OWN BUSINESS (2 WEEKS): Starting Your Own Business is designed help you decide whether self-employment is for you and to help you develop the tools you will need to start your own business in Canada. **January 11**

TRIEC MENTORING PARTNERSHIP INFORMATION SESSION: Reconnect with your profession in Canada! TRIEC Mentoring Partnership helps immigrant professionals reconnect with their careers with the help of a mentor who works in their field in Canada. Learn how to maximize mentoring opportunities in your professional field and become more successful together. **January 5, 12 & 26**

THE BASICS OF WRITING A RÉSUMÉ COURSE (1 WEEK): Do you have a résumé and would like to update it to the most current formats viewed by employers? Take this one week course where you will have the opportunity to update your résumé and ask questions from a trained facilitator. **January 11**

WRITING A STRATEGIC RÉSUMÉ: Two-hour résumé writing webinar. Join us to learn how to create résumé that will get noticed by employers. **January 5, 12, 19 & 26**

YOUTH JOB CONNECTION INFORMATION SESSION (YJC): This program serves youth aged 15-29 years of age who are out of school and out of work. **January 13 & 21**

YOUTH EMPLOYMENT PATHWAY INFORMATION SESSION (YEP): This project assists Refugee Youth (including Refugee Claimants) vulnerable newcomers between the ages of 17-25, to grasp a thorough understanding of STEM occupations; meet mentors; establish a detailed Educational & Career Plan to acquire appropriate credentials, skills and to land STEM employment opportunities. **January 12**

CIBC FINANCIAL TRAINING: Join our guest speaker Tyler Henderson, Investment Consultant from CIBC to learn Banking basics. Among the topics discussed will be chequing vs savings, online/mobile banking, credit scores and lending, credit cards, other loans, and tips to build up your credit score. In addition he will discuss budgeting, investing including account and investment options, retirement savings, education savings and dollar cost averaging. **January 20**

WHAT'S NEW AT MISSISSAUGA LIBRARY: We welcome you to join us to find out what all is available at the Mississauga Library. Meet the guest speakers and find information about library events, programs and services. **January 27**