

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 CANADA DAY OFFICE CLOSED	2 MOCK VIRTUAL INTERVIEW TO REGISTER CLICK HERE
5 COSTI ONLINE SERVICES COURSES THE BASICS OF WRITING A RÉSUMÉ (1 WEEK) TO REGISTER CLICK HERE CUSTOMER SERVICE PREPRARATION (3 WEEKS) TO REGISTER CLICK HERE	6 WRITING A STRATEGIC RÉSUMÉ 10:00 am—12:00 pm TO REGISTER CLICK HERE TRIEC MENTORING PARTNERSHIP INFORMATION SESSION 12:00 pm—1:00 pm TO REGISTER CLICK HERE	7 SECOND CAREER STRATEGY INFORMATION SESSION 10:00 am—12:00 pm TO REGISTER CLICK HERE MONEY MANAGEMENT DURING DIFFICULT TIMES 2:00 pm—3:00 pm TO REGISTER CLICK HERE	8 ACE YOUR VIRTUAL INTERVIEW 10:00 am—12:00 pm TO REGISTER CLICK HERE NETWORKS INFORMATION SESSION FOR YOUTH 18-29 9:30 am—12:00 pm TO REGISTER CLICK HERE CERTIFIED FOOD HANDLING ONLINE PROGRAM 10:00 am—3:00 pm	9 MOCK VIRTUAL INTERVIEW TO REGISTER CLICK HERE
12	WRITING A STRATEGIC RÉSUMÉ 10:00 am—12:00 pm TO REGISTER CLICK HERE TRIEC MENTORING PARTNERSHIP INFORMATION SESSION 12:00 pm—1:00 pm TO REGISTER CLICK HERE	14 COSTI EMPLOYMENT SERVICES INFORMATION SESSION 10:00 am—10:30 am TO REGISTER CLICK HERE INFORMATIONAL INTERVIEWS 2:00 pm—3:00 pm TO REGISTER CLICK HERE	15 ACE YOUR VIRTUAL INTERVIEW 10:00 am—12:00 pm TO REGISTER CLICK HERE NETWORKS INFORMATION SESSION FOR YOUTH 18-29 9:30 am—12:00 pm TO REGISTER CLICK HERE FIRSTSERVICE RESIDENTIAL VIRTUAL JOB FAIR 2:00 pm—3:30 pm TO REGISTER CLICK HERE	16 MOCK VIRTUAL INTERVIEW TO REGISTER CLICK HERE
19 CHARTERED PROFFESSIONAL ACCOUNTANTS OF CANADA INFORMATION SESSION 2:00 pm—3:00 pm TO REGISTER CLICK HERE	20 WRITING A STRATEGIC RÉSUMÉ 10:00 am—12:00 pm TO REGISTER CLICK HERE NETWORKS INFORMATION SESSION FOR YOUTH 18-29 10:30 am—1:00 pm TO REGISTER CLICK HERE TRIEC MENTORING PARTNERSHIP INFORMATION SESSION 12:00 pm—1:00 pm TO REGISTER CLICK HERE	21 COVER LETTER YES OR NO? 10:00 am—11:00 am TO REGISTER CLICK HERE	22 ACE YOUR VIRTUAL INTERVIEW 10:00 am—12:00 pm TO REGISTER CLICK HERE PLANNING YOUR CAREER 2:00 pm—3:00 pm TO REGISTER CLICK HERE	23 MOCK VIRTUAL INTERVIEW TO REGISTER CLICK HERE
26	WRITING A STRATEGIC RÉSUMÉ 10:00 am—12:00 pm TO REGISTER CLICK HERE NETWORKS INFORMATION SESSION FOR YOUTH 18-29 11:30 pm—2:00 pm TO REGISTER CLICK HERE TRIEC MENTORING PARTNERSHIP INFORMATION SESSION 12:00 pm—1:00 pm TO REGISTER CLICK HERE ALIGN/MAGNET SPECIAL EVENT 2:00 pm—4:00 pm TO REGISTER CLICK HERE	28 NETWORKING FOR SUCCESS 10:00 am—11:00 am TO REGISTER CLICK HERE	29 ACE YOUR VIRTUAL INTERVIEW 10:00 am—12:00 pm TO REGISTER CLICK HERE NETWORKS INFORMATION SESSION FOR YOUTH 18-29 9:30 am—12:00 pm TO REGISTER CLICK HERE	30

July Workshop/Event Descriptions

COSTI Employment Services is offering all employment workshops online in the form of webinars and virtual meetings. To register for any of our webinars, click on the links (HERE + Ctrl) or contact us at 647.827.1425.

To access the Online Services workshops go to **COSTI ONLINE SERVICES** and create an account. You will then be directed to the courses.

ACE YOUR VIRTUAL INTERVIEW: The Interview is key to getting a job. During these challenging times, how we interview has changed. Discover how to handle challenging interview questions with confidence; learn how to collect, compile and present information that showcases your skills and experience; find out the common mistakes that happen in interviews and how to avoid them. **July 8, 15, 22 & 29**

ALIGN/MAGNET SPECIAL EVENT: Lead with your personality not with your résumé. Learn how to use ALign to connect to the right employment opportunities using your personality. July 27

CUSTOMER SERVICE PREPARATION (3 WEEKS): In this course you will learn the skills necessary to work on a daily basis in all jobs where you work with customers in person and over the phone. Certificate of completion. **July 5**

CERTIFIED FOOD HANDLING ONLINE PROGRAM: The Food Handler Certification Program teaches you how to safely prepare, store and serve food. Fully recognized in the province of Ontario. July 8

COSTI EMPLOYMENT SERVICES INFORMATION SESSION: Learn about our services and how we can help you with job search and to market yourself during this challenging time. Learn about programs we offer that can help you to prepare for employment. July 14

CHARTERED PROFFESSIONAL ACCOUNTANTS OF CANADA INFORMATION SESSION: Thinking of becoming a Chartered Professional Accountant (CPA)? Find out everything you need to know on the benefits of becoming a CPA and the many paths you can take. July 19

COVER LETTER: YES OR NO?: You are sending out resumes, but not sure if you should include a cover or not? If you do, what do you say. Join us for the answer to this question. **July 21**

FIRSTSERVICE RESIDENTIAL VIRTUAL JOB FAIR: FirstService Residential, the leading residential property management company in North America is hiring for immediate positions across the GTA! Positions available are Heavy-duty Cleaners, Experienced Security Guard Concierge, Light-duty Cleaners, and Superintendent. Contact us to schedule your interview. July 15

INFORMATIONAL INTERVIEWS: An effective job search strategy includes conducting information interviews. Learn about information interviews and steps of information interviewing. **July 14**

MOCK VIRTUAL INTERVIEW: During these challenging times, how we interview has changed. Take our Ace Your Interview webinar and then sign up to practice your interview skills using Zoom, one of the many online platforms. July 2, 9, 16 & 23

MONEY MANAGEMENT DURING DIFFICULT TIMES: Join our guest speaker Tyler Henderson, Investment Consultant from CIBC to learn banking knowledge including accounts, credit cards, loans, credit scores, budgets and investments. July 7

netWORKS INFORMATION SESSION: If you are between 18 and 29 years old and excited about getting your career started, netWORKS is a new way for you to make connections with mentors who can help you get your career off the ground. July 8, 15, 20, 27 & 29

NETWORKING FOR SUCCESS: Networking is an effective way to make connections with people in your field. In this workshop you will learn about the hidden job market and why networking is important, the art of networking and finding the right people to network with. **July 28**

PLANNING YOUR CAREER: Participate in a webinar that will help you make informed decisions about your career path. Find out where you are now and where you want to be. **July 22**

SECOND CAREER STRATEGY INFORMATION SESSION: The Second Career Strategy Information Session will help recently laid-off, unemployed workers make the transition to a new career in a high-skilled occupation that is in demand. Second Career Strategy provides financial assistance based on individual need to assist people with some of the costs associated with long-term training plans, including the cost of tuition and books. July 7

TRIEC MENTORING PARTNERSHIP INFORMATION SESSION: Reconnect with your profession in Canada! TRIEC Mentoring Partnership helps immigrant professionals reconnect with their careers with the help of a mentor who works in their field in Canada. Learn how to maximize mentoring opportunities in your professional field and become more successful together. July 6, 13, 20 & 27

THE BASICS OF WRITING A RÉSUMÉ (1-WEEK COURSE): You will have the opportunity to think about your résumé and work through the steps to help you start the résumé writing process. An e-facilitator will be available to answer any questions you may have and give you a final critique. **July 5**

WRITING A STRATEGIC RÉSUMÉ: Two-hour résumé writing webinar. Join us to learn how to create résumé that will get noticed by employers. July 6, 13, 20 & 27

PRE-RECORDED WEBINARS: Click on the name to register and view the webinar

<u>COSTI EMPLOYMENT SERVICES INFORMATION SESSION:</u> Learn about our services and how we can help you with job search and to market yourself during this challenging time. Learn about programs we offer that can help you to prepare for employment.

<u>COVER LETTER: YES OR NO?</u>: You are sending out resumes, but not sure if you should include a cover or not? If you do, what do you say. Join us for the answer to this question.

FROM STRESS TO SUCCESS: In this workshop, we will identify the triggers of stress and provide techniques to overcome those feelings. We will also look at goal setting and prioritizing to help manage life's demands.

JOB SEARCH STRATEGIES: Develop job hunting skills needed to research, find and apply for specific jobs in a related field or industry.

<u>SECOND CAREER STRATEGY INFORMATION SESSION:</u> The Second Career Strategy Information Session will help recently laid-off, unemployed workers make the transition to a new career in a high-skilled occupation that is in demand.

